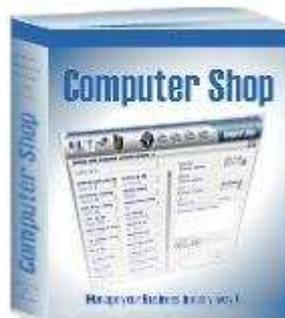




CMS - COMPUTER SHOP MANAGEMENT SOFTWARE

(manual)



CMS - is a multilanguage software for store billing management. Sell hardware systems components and accessories (keep track of sold configurations, create system configuration, sell accessories and computer components, supplying companies administration, and many more...)

CMS is a windows based billing software designed for uses in computer stores (also you can use it in other kind of stores).

CMS - Software for store billing management. Sell hardware systems components and accessories (keep track of sold configurations, create system configuration, sell accessories and computer components, supplying companies administration, and many more...)

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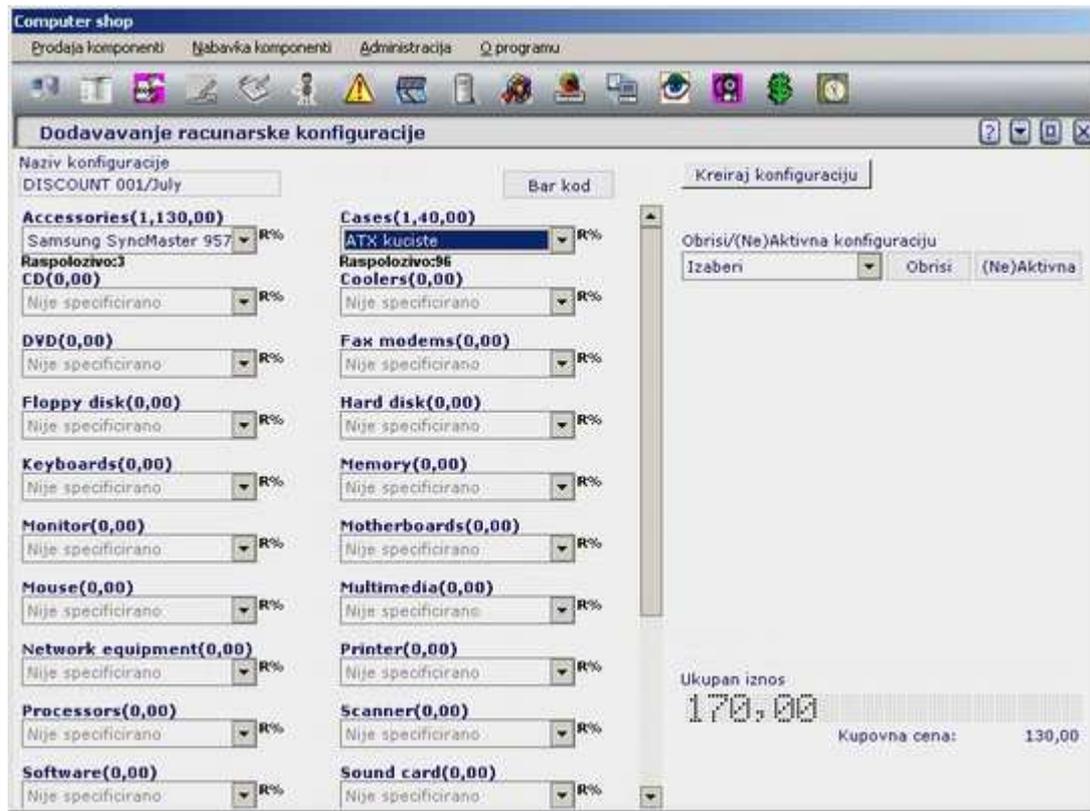
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Main features:

- Bar code support.
- **NETWORK SUPPORT.** You can use more than one computer to work with CMS.
- Support for **VAT tax system** and **GST/PST tax system**. Also you can
 - make rebates on system configuration
 - make rebates on group of components
 - make system configuration with rebates
 - make tribute on system configuration
- Export data filters /employees, payments, companies, sold items, components, .../ :
 - XLS /Excel/ file format
 - RTF file format
 - XML file format
 - HTML file formatand later change/print that files.
- Create **System configuration** and use it later for selling purposes!
- **Multilanguage support** is available through integrated editor!
- Quickly create database **backup**!
- Total stuff amount in storage.
- **Debts/Demand** customer management.
- Enter and print (optionaly) component serial numbers when you selling systems!
- Customize bills that you print!
- Create estimates and latter convert it into bills!
- **Reports** to make comparisons between months (total sum, or sum by employees)!
- See profit of a sold computer system during bill creating!
- Sell computer system by instalments!
- **Manufacturers** administration.
- Print bills with currency sign.
- See number of available components (for selected component in group) when you selling system configuration!
- Different kind of reports.
- **Pay - roll** administration for your employees!

- Keep track of you suppliers!
 - Specify group categories and customize this software to your business!
 - Check out earnings and get information about charged items!
 - Each sold system is registered in database with date of sale and notification if customer has paid!
 - Computer store management software provides **full billing and income control** and supports different password protected employee accounts!
 - Server database is protected from unauthorized modifications!
 - Process payments quickly and efficiently!
 - Unique design with very functional user interface!
 - Improve your store business with various reports and statistics!
- and many more ...

Create system configuration



How to create system configuration:

1. Specify system configuration name
2. Select components you want to be in new system configuration
3. If you need, select rebates for some groups, click on **R%** and enter rebate amount (0-100%)
4. Click on '**Save**' button when you finish.

- You can search components in some group, by clicking on group name (when there is no component selected)
- You can change number of components in some group, by selecting desired component and clicking on group name
- You can DELETE system configuration, just select it from list and press '**Delete**' button.
- To activate bar code reader, press button '**Bar code**' or F10 and use bar code reader to read component bar code. Pop up with component data will be displayed



and component with specified bar code will be selected.

- On the screen, when you select component, total amount and "buying value" (total price of chosen components reported through buying prices) changes, so you can see your profit for selected components.



Selling and bying value

- You may search through list of components. When there is no selected component in list (“Choose “ is displayed) just click on category name (e.g. Accessories) and search form will appear:



Search through component list

Here just enter search strings separated with space and press enter. First component that match input string, will be selected.

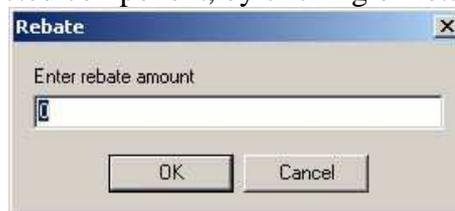
- When you select some component, you may change number of components you want to sell, just click on category name (when there is component selected) and next form will appear



Change number of components to sell

and here you may enter how many components you want to sell.

- You can add rebate for selected component, by clicking on letter “R” near component list.



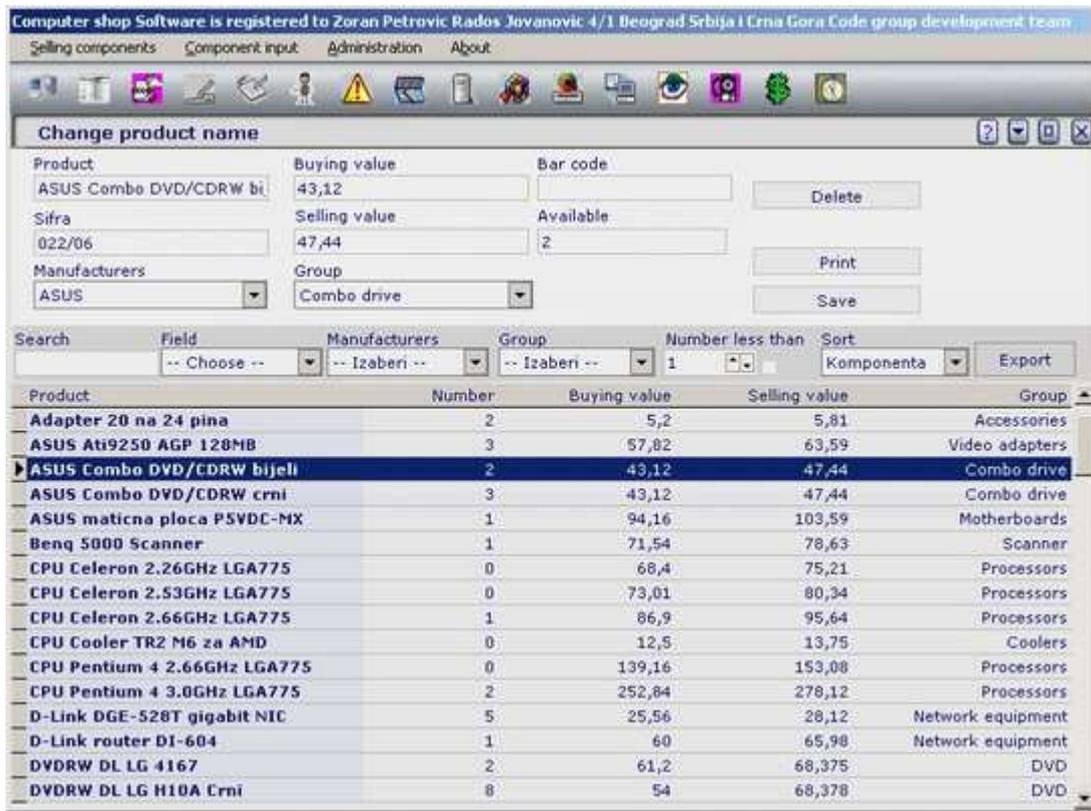
Rebate amount

- Here you may enter rebate amount and on sell form letter R will change color to red:



Component with entered rebate amount

Add products



This means that you can add monitors Hansol, Samsung, Viewsonic, DTK, ... in product category **Monitors** or Intel, AMD, .. in product category **Processors**, etc.

Each product is defined with its name, number of items in storage, buying and selling price .

Notice that you can add mobile phones in already defined categories (First define category e.g. Mobile Nokia, than add Nokia model as component, and select category Mobile Nokia)

These are the steps to create new product group:

1. Type product name
2. Specify how many items are available
3. Buying price
4. Selling price
5. Group of the product and press '**Save**' button.

- To activate bar code reader, go to bar code reader field, press F10 and use bar code reader to read component bar code. You can enter bar code manually if you want.

- You can **CHANGE** each of the entered products, just click on the product name in the list, change desired data and press '**Save**' button.

- You can **DELETE** each of the entered products, by pressing on '**Delete**' button.

- There is also quick search option if you need to find some product in the list.

- Also you can print component list:

Page 1

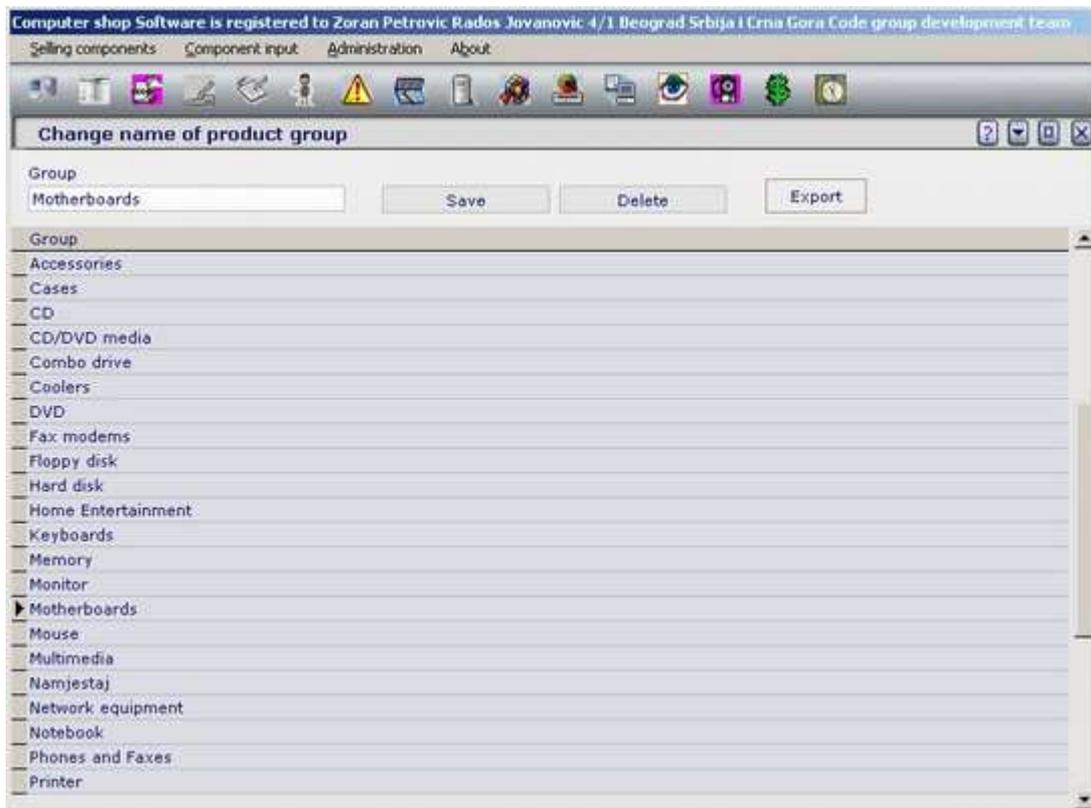


Product

| Product | Amount | Selling value | Buying value | Group |
|------------------------|--------|---------------|--------------|--------------|
| AMD 1300 | 26,00 | 20,00 | 30,00 | Processors |
| AMD 1700 | 19,00 | 100,00 | 120,00 | Processors |
| DDRAM 512MB SVC | 55,00 | 100,00 | 120,00 | Memory |
| EPOX KT 300 | 52,00 | 160,00 | 180,00 | Motherboards |
| EPSON LX 400 | 3,00 | 180,00 | 200,00 | Printer |
| EPSON STYLUS COLOR 800 | 12,00 | 435,00 | 2311,00 | Printer |
| Genius mouse | 20,00 | 14,00 | 20,00 | Mouse |
| GF 460SE | 6,00 | 60,00 | 78,50 | Multimedia |
| HP 1000W | 15,00 | 150,00 | 170,00 | Printer |
| INTEL 1,3 MHz | 4,00 | 70,00 | 90,00 | Processors |
| INTEL 1,7 MHz | 100,00 | 140,00 | 190,00 | Processors |
| MAXTOR 7200, 80MB | 100,00 | 150,00 | 180,00 | Hard disk |
| PC2 mouse | 17,00 | 20,00 | 23,00 | Mouse |
| QUANTUM FIREBALL 3GB | 2,00 | 50,00 | 70,00 | Hard disk |
| Samsung 17" | 26,00 | 230,00 | 260,00 | Monitor |
| Samsung mouse | 64,00 | 13,40 | 18,00 | Mouse |
| SDRAM 256MB | 10,00 | 30,00 | 35,00 | Memory |
| Sony Master 957n | 55,00 | 300,00 | 370,00 | Monitor |

Component list to print

Add product group



All product categories can be modified, deleted or changed.

You can even specify completely new group categories and customize this software to any business type.

- To make a new category, type new name and press '**Save**' button.
- To change category name, just select category from list, change name and press '**Save**' button.
- You can DELETE each of the product categories by pressing on '**Delete**' button.

Note that you can add e.g. Mobile phone /or some other/ category :

- **Siemens**

- **Motorola ...**

and later at component page, add mobile phones as components, and work with it as you work with computer somponents!

Sell computer system

Sell components (or mobile phones) .

When you press the first icon in toolbar, software will show '**Sell computer system**' screen. On the left panel of the screen, product categories will be enabled.

By default, there are :

- **Motherboards**
- **Processors**
- **Coolers**
- **Memory**
- **Hard disk**
- **Floppy disk**
- **Video adapters - Graphic cards**
- **Cases**
- **CD**
- **DVD**
- **Scanners**
- **Fax Modems**
- **Speakers**
- **Sound card**
- **Monitor**
- **Printer**
- **Keyboard**
- **Mouse**
- **Multimedia**

... but you can easily [add](#) more product categories.

- These products have to be available in your store,

These are steps to sell a system configuration :

1. To sell a system configuration, choose desired products, or select from **System name** list already created system configuration. After each change, price is recalculated and shown on the screen, and when you select some component from list you will see the number of available components in your storage.
 2. You can change number of components for each group by clicking on group name (when some component is selected) or you can search through component list (when there is no component selected).
 3. For each customer you can specify name, address, city, phone, and memo associated with this sale.
 4. Each sold system is registered in database with date of sale and notification if customer has paid. If not, you can specify date when bill will be paid.
 5. Depends on tax system you selected (usual, VAT or GST/PST) you can add :
 - rebate and/or tribute,
 - VAT amount,
 - GST, PST and/or discount amounts.Price will be recalculated and shown on the screen. If you check checkbox sum you enter is in % of total sum, but if you do not check check box, you may enter amount.
 6. You can add rebate for group of components, just click on letter '**R**' and enter rebate amount.
 7. If you check *Estimate* button, in database will be saved estimate bill.
 8. To save generated system in database, press the button '**Save**', or if it's not longer needed, '**Delete**' it.
- Each bill can be printed. You can specify text of your guarantee (*Setup -> Receipt text*) for sold system and this will be printed on receipt. This way your customer gets printed list of integrated peripherals in his computer.

- You may search through list of components. When there is no selected component in list ("Choose " is displayed) just click on category name (e.g. Accessories) and search form will appear:



Search through component list

Here just enter search strings separated with space and press enter. First component that match input string, will be selected.

- When you select some component, you may change number of components you want to sell, just click on category name (when there is component selected) and next form will appear

Change number of components to sell

and here you may enter how many components you want to sell.

- To activate bar code reader, press button '**Bar code**' or F10 and use bar code reader to read component bar code. Pop up with component data will be displayed



After component bar code is read this message will appear

- On the screen, when you select component, total amount changes, but also changes "buying value" - total price of chosen components reported through buying prices, so you can see your profit for selected components:

Selling and bying value

- Now you can use installments to sell your computer systems. You can choose number of installments as you wish. Payed installments are checked.

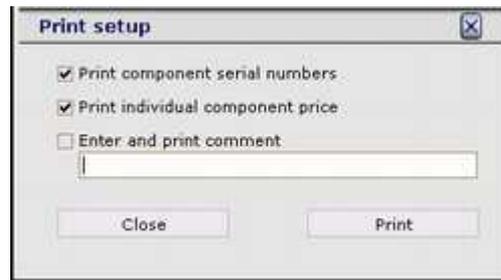
Enter installments

- You can add serial number of components that you want to sell, by clicking on '**Serial number**' button.

| Component | Serial number |
|-------------|---------------|
| Samsung 17" | 2121-121-111 |
| EPOX KT 300 | A76909875 |
| PC2 mouse | NB-87821-A |
| GF 460SE | EWW32121 |
| AMD 1300 | KL-889IK |

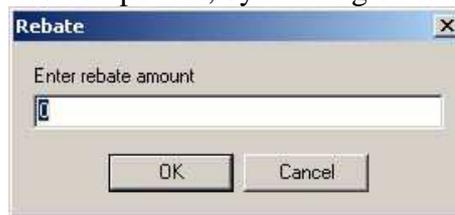
Enter serial numbers

- You can select what do you want to print on setup printer form:



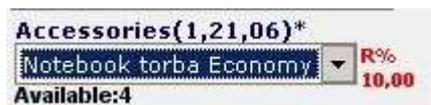
Setup print

- You can add rebate for selected component, by clicking on letter “R” near component list.



Rebate amount

- Here you may enter rebate amount and on sell form letter R will change color to red:



Component with entered rebate amount

View sold computer systems

| Employee name | Date enter | System name | Payed | Payed date | Sum | Customer name | Outstanding | Profit |
|---------------|------------|-------------|-------|------------|----------|-------------------|-------------|---------|
| admin admin | 6.6.2006 | | t | 6.6.2006 | 85 | Gotovinska prode | | -8,282 |
| admin admin | 6.6.2006 | | t | 6.6.2006 | 14 | Gotovinska prode | | 0,91 |
| admin admin | 6.6.2006 | | t | 6.6.2006 | 1471,86 | Gotovinska prode | | 210 |
| admin admin | 6.6.2006 | | t | 6.6.2006 | 1226,16 | Gotovinska prode | | 0 |
| admin admin | 6.6.2006 | | t | 6.6.2006 | 25,003 | Gotovinska prode | | 6,003 |
| admin admin | 9.6.2006 | | t | 9.6.2006 | 1338,155 | Gutic Vinka advol | | 263,155 |
| admin admin | 9.6.2006 | | t | 9.6.2006 | 1076,271 | Gotovinska prode | | 208,271 |
| admin admin | 10.6.2006 | | t | 10.6.2006 | 81,982 | Gotovinska prode | | 17,982 |
| admin admin | 10.6.2006 | | t | 10.6.2006 | 63,845 | Gotovinska prode | | 11,845 |
| admin admin | 12.6.2006 | | t | 12.6.2006 | 274,617 | Gotovinska prode | | 8,617 |
| admin admin | 16.6.2006 | | t | 16.6.2006 | 103,697 | Gutic Vinka advol | | 23,197 |
| admin admin | 16.6.2006 | | t | 16.6.2006 | 218,399 | Gotovinska prode | | 32,649 |
| admin admin | 17.6.2006 | | t | 17.6.2006 | 22,903 | Gotovinska prode | | 5,103 |
| admin admin | 13.6.2006 | BASIC | t | 13.6.2006 | 525 | Gotovinska prode | | 3,72 |
| admin admin | 14.6.2006 | | t | 14.6.2006 | 33,597 | Gotovinska prode | | 7,597 |
| admin admin | 12.6.2006 | | t | 12.6.2006 | 8,5 | Gotovinska prode | | 1,5 |
| admin admin | 14.6.2006 | | t | 14.6.2006 | 172,002 | Gotovinska prode | | 39,002 |
| admin admin | 19.6.2006 | | t | 19.6.2006 | 159,998 | | | 37,597 |
| admin admin | 19.6.2006 | | t | 19.6.2006 | 139,204 | Gotovinska prode | | 39,204 |
| admin admin | 19.6.2006 | | t | 19.6.2006 | 140,002 | Gotovinska prode | | 35,002 |

'View sold computer systems' is used to quickly find bill for sold configuration, or existing estimate.

Searching method is based on any of the given criteria:

- Customer name
- Customer city
- Computer system name
- Additionally, you can specify date period in which search will be performed.
- **'From'** and **'to'** date option can be enabled by pressing the checkboxes near it.
- If you check **'uncharged'** checkbox, search will be performed only on outstanding bills.
- When you press **'Search'** button, the list below will show all systems matching your search criteria.
- To view complete information on specified system from list, just click on system in list, and sell computer system form will open.
- You can see your profit from sold computer system.
- Also if you use installments for selling computer system, you can see outstanding sum.

Monthly ewview of sold configurations

Computer shop Software is registered to Zoran Petrovic Rados Jovanovic 4/1 Beograd Srbija i Crna Gora Code group development team

Selling components Component input Administration About

Monthly review of sold configurations

From month: -- Choose -- To month: -- Choose -- Select year: 2006 Employee: -- Choose --

Show employee names Show date

Search Export

| Month | Sum | Date enter | Employee | Profit sum |
|-------|----------|------------|-------------|------------|
| 6 | 2822,023 | 6.6.2006 | admin admin | 208,6 |
| 6 | 2414,426 | 9.6.2006 | admin admin | 471,4 |
| 6 | 145,827 | 10.6.2006 | admin admin | 29,8 |
| 6 | 283,117 | 12.6.2006 | admin admin | 10,1 |
| 6 | 525 | 13.6.2006 | admin admin | 3, |
| 6 | 205,599 | 14.6.2006 | admin admin | 46,5 |
| 6 | 322,096 | 16.6.2006 | admin admin | 55,8 |
| 6 | 22,903 | 17.6.2006 | admin admin | 5,1 |
| 6 | 439,204 | 19.6.2006 | admin admin | 111,8 |
| 6 | 14,403 | 20.6.2006 | admin admin | 3,2 |
| 6 | 52,404 | 21.6.2006 | admin admin | 15,7 |
| 6 | 1565,715 | 22.6.2006 | admin admin | 69,5 |

On this form you can see montly review of sold configurations. Here you may change search criteria and click on search button to see just data that match search criteria.

Input of new products

Computer shop Software is registered to Zoran Petrovic Rados Jovanovic 4/1 Beograd Srbija I Crna Gora Code group development team

Selling components Component input Administration About

Change order number 2

Order was added by admin admin (admin)

Company: InfoDis doo Date: 14.6.2006 Will be payed on: 14.6.2006

Group: -- Izaberi --

Product: -- Choose --

Amount: 0 Price: 0 Sum: 0

Available 0,00 Total amount in storage: 10.900,08/12.544,50

| Product | Amount | Price | Sum |
|------------------------|--------|-------|-------|
| Genius mouse Traveller | 1 | 19 | 19,00 |

Total 19,00

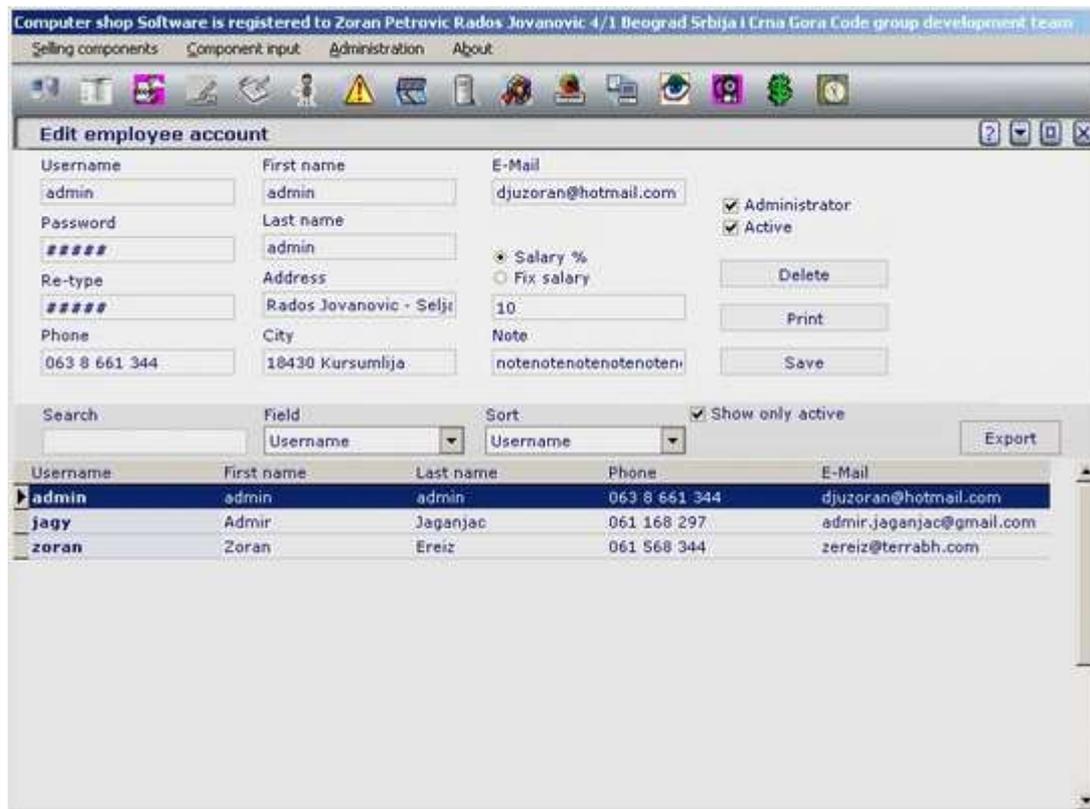
When you receive new components in your store from your supplier, on this page you should enter amounts for each component.

There are the steps:

1. First you need to select supplier and set the date when it will be paid
2. Choose component from component list (*note*: you will see number of available components in your store)
3. Choose how many items you have received
4. Set the item price and you will see sum for each product.
4. Press '**Add**' button, and repeat steps 2-4 for each received product

- On the right side will be also total sum of all products.
- If you have entered wrong amount, and you want to change it, just click on item in list, enter correct amount and press '**Change**' button, or if you want to delete it press '**Delete**' button.
- Don't forget to press '**Save**' button when you finish.
- You can ADD, SAVE, DELETE each of the entered products and
- You can PRINT list if you needed it for administration.
- Here you can see total amount in storage buing value/sellign value
*formula: number .of components*component individual price(buing or selling)*

Setup employee account



Administrator has privilege to set and modify employees.

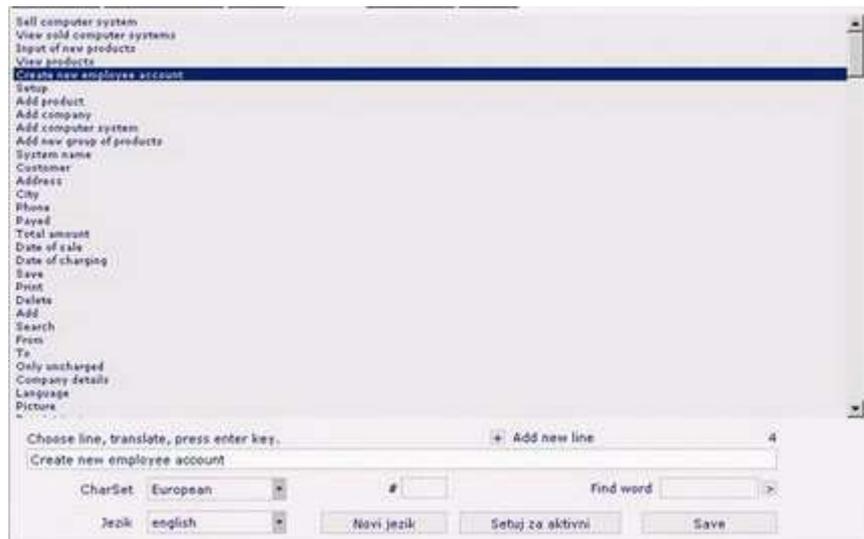
When software starts, password and username are needed to login.
Only employee with proper name and password will be granted to work in software.

You can set new employee account easy:

1. Type username
2. Type password, and retype it
3. Type translation in Edit field
4. Specify first and last name
5. Type all other details of the employee
6. You may enter 2 types of salary:
 - Fix salary (Enter salary amount)
 - Percentage salary (0 - 100%)
7. When you finish, press '**Save**' button

- From this moment employee will be able to use this software.
- To change employee data just click on employee from list, change data and press '**Save**' button.
- You can set employee status /active or not active/. Only active employee can login into program.
- **X** from picture – means that employee status is not active.

Setup language



Language editor is integrated in CMS software. You can make a translation very easy:

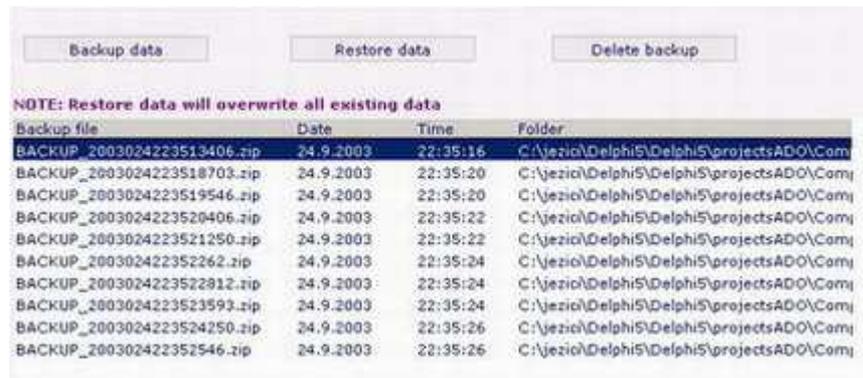
1. Click on '**Setup**' icon in the toolbar -> then click on '**Language**' button
 2. Press '**New language**' button
 3. Enter language name and press ENTER button.
- By default you will see all words, phrases or sentences that appears in CMS in English translation. Now you can translate them on the language you want.
4. Click on sentence (phrase or word) in the list and it will appear in Edit field below
 5. Type new translation in Edit field
 6. Press Enter key and new line will be stored in memory, and new line will replace old line in the list
 7. Repeat steps 4-6 for all sentences you want to translate
 8. When you finish, don't forget to press '**Save**' button

- If you want to change default language, just select new language from language list and press '**Set active**' button

From this moment **CMS** will start with your translation.

- Also you can change character set for all words that appear in this software, you need just to select new character set from list.
- Also you can perform search for some word, just enter desired word in '**Find word**' edit field and click on '>' button near edit field.
- Another way to translate this software, is to make a copy of *english.dat* file (in */language* subfolder on hard disk), and with some text editor translate copied file in the language you want.
- By default you have English and Serbian translation for this software.

Backup database



Backup option is integrated in CMS.

You can make a backup of your files very easy:

- Click on '**Setup**' icon in the toolbar -> then click on '**Backup data**' button

- Press '**Backup data**' button to create *new archive*.

- Select archive file from list, than press '**Restore data**' button to *restore data* from your archive. **Note than this option will overwrite all existing data.**

- Select some archive file from list, than press '**Delete data**' button to *delete archive* file from your hard disc.

- In table you can see list of all archive files you have been created till now, with date and time when archive is created.

- All archive files are in subfolder **ZIP** on hard disc.

- Note that archive files are **ZIP** archive files, so you can open it (if you wish) with **WINZIP** or some other archiver that supports **ZIP** file format.

Pay-roll list

The screenshot shows a web application window titled "Payments for selected period". It features two main panels. The left panel includes date selection fields for "From" (1.9.2003) and "To" (23.9.2003), three radio buttons for "Salary %", "Fix salary", and "Show selling sum by employees", and a table with columns "Name" and "Amount". The right panel includes an "Employee" dropdown menu with options "admin admin" and "test test", an "Amount" input field with "0", and a "Save" button. Below the dropdown is another table with columns "Name", "From", "To", and "Amount".

On this page you can view pay-roll list, for employees with fix salary and percentage salary.

You can enter payment for employee (time period, payment amount)

• On the right side you can :

- See list of received salaries for every employees.
- Add new salary record for selected employee, for chosen time period.

• On the left side you can see earned salary for selected period, and each employees profit for selected period.

• On the left side you can see different kind of reports, by clicking on radio buttons:

- Salary % (will show salary for employees that salary depends on profit they making)
- Fix salary (will show salary for employees that have fix salary amount)
- Show selling sum by employees (will show total amount that employees made in selected time period)

Supplying companies

Computer shop Software is registered to Zoran Petrovic Rados Jovanovic 4/1 Beograd Srbija i Crna Gora Code group development team

Selling components Component input Administration About

Change company details

Company: InfoDis doo

Contact person: _____

Address: Mikelje Tesica 65 Fax: 035 423 232 Web site: www.infodis.co.yu

City: Nis Mobile: _____ E-Mail: _____

Phone: 035 5435435 Account number: 5435252534532 Note: Raiffeisen bank BH dd Tuzla

Buttons: Delete, Print, Save

Search: _____ Field: Company Sort: Company Export

| Company name | Contact person | Address | Phone |
|-----------------|----------------|--------------------------|-------------|
| Dokument Servis | Avdo Bico | Splitska 45 | 033 558 800 |
| InfoDis doo | | Mikelje Tesica 12 | 035 312 900 |
| Ingel doo | | Stupine B7/7 | 035248430 |
| KimTec doo | Dragana Drmic | Stjepana Radica 2 | 030 713 729 |
| Malagic doo | | Magistralni put do br. 9 | 035744500 |
| NTCHS doo | | Velika Drveta 1 | 033 720 260 |

On this form you can add, change, print or delete company data.

Companies are needed in input of new products form. You must specify supplying company. Later you can search through database and view just data for selected company. You can set new company easy:

1. Type company name
2. Type all other details of the company
3. When you finish, press **'Save'** button

- To change company data just click on company name, change data and press **'Save'** button.
- To delete company from list just click on company name, and press **'Delete'** button.
- You can perform search through database.
- Also you can print company list:

Page 1

24.9.2003 22:20:36

Companies

| Company | Phone | Contact person |
|--|--------------|---------------------------|
| ARIUS Address: City: Mobile: Fax: E-Mail: Web site: | 011/0111-111 | Bil Smit junior |
| ATG Address: slavija City: Mobile: Fax: E-Mail: Web site: | 0211-102-01 | |
| Computer store selling systems Address: City: Mobile: Fax: E-Mail: Web site: | | |
| Computer systems A.D. Address: Mladena apt 32 City: Mobile: Fax: E-Mail: Web site: | | Senik |
| COMTEL Address: City: Mobile: Fax: E-Mail: Web site: | 2111-2111 | Tom Gede, Milica 011-2111 |
| HF11 AS | | |

Debts&Demand

On this form you can debts and demands for customer or supplying companies.

First you need to add new obligee data. Click on add/change link and next form will appear:

Obligee form

Just fill the form and press 'Save' button.

After you have entered obligees, you may enter debts or demand for selected obligee. Just enter required data and click on save button.

Also at the bottom of the form you may see total amounts for debts and demands also you can see demand - debts amount as status field.