



DeDupeExpress Simple Session Setup

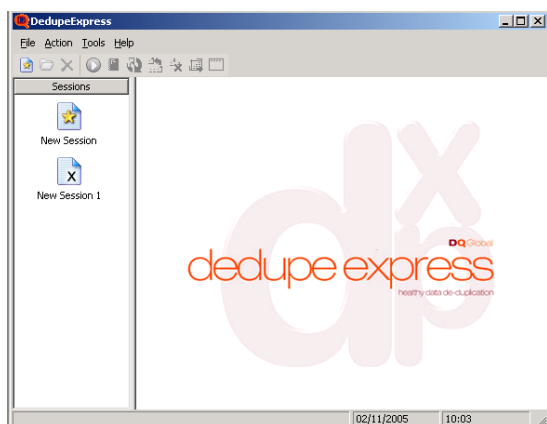
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If you require further in-depth training please do not hesitate to contact
DQ Global on + 44 (0) 23 9298 8303 or e-mail sales@dqglobal.com

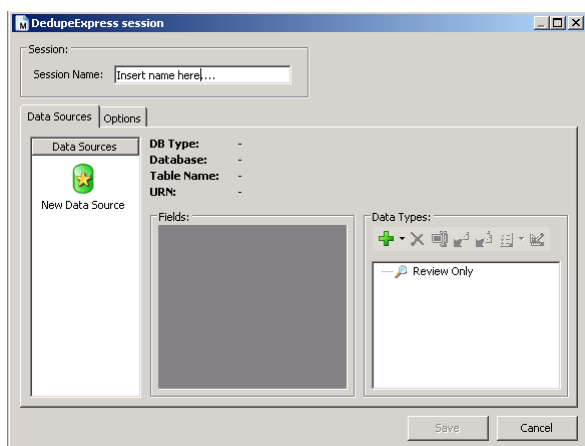
1. New Sessions

1.1. Launch DeDupeExpress.



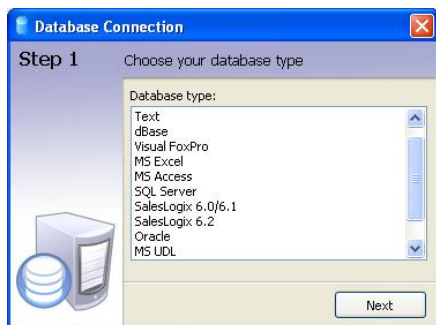
1.2. Click NEW SESSION icon.

1.3. NAME your session and click on NEW DATA SOURCE.

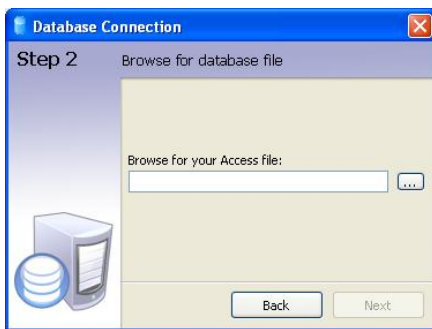


2. Loading Database(s)

2.1. Select your DATABASE TYPE.



2.2. Browse for your DATABASE FILE.



2.3. Insert USER ID & PASSWORD (where necessary).

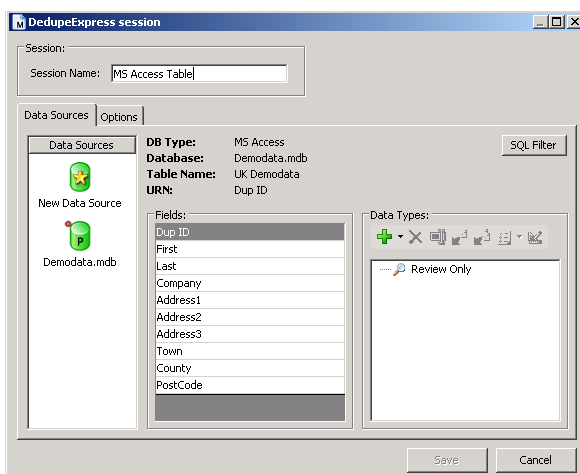


2.4. Select TABLE and URN (Unique Reference Number) and then click FINISH.

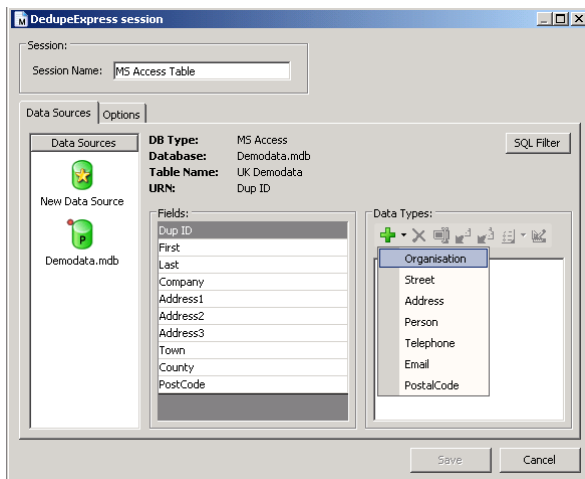


3. Mapping Fields

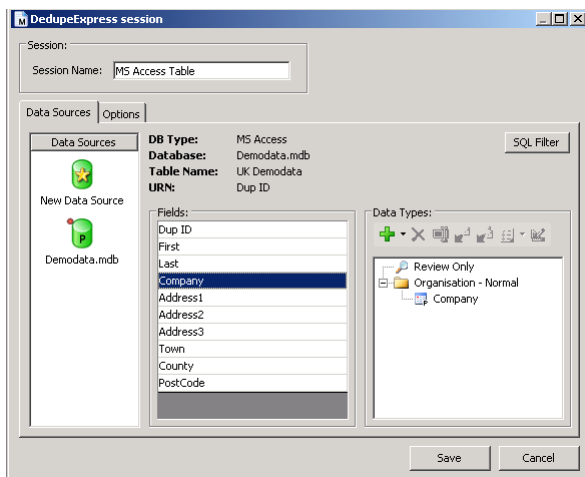
3.1. Viewing your fields and setting Your DATA TYPE folders.



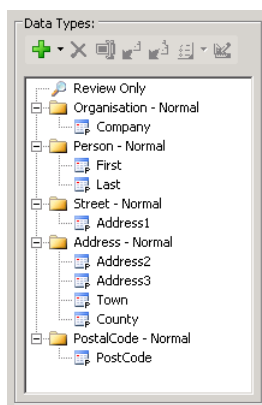
3.2. Inserting a DATA TYPE folder.



3.3. Drag & Drop to Map Field Name to relevant DATA TYPE folder.

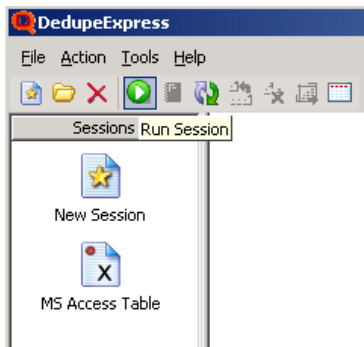


3.4. Map all Field Names to relevant DATA TYPE folder.

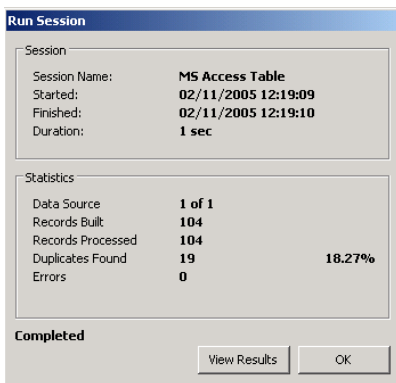


5. Running Session & Reviewing Results

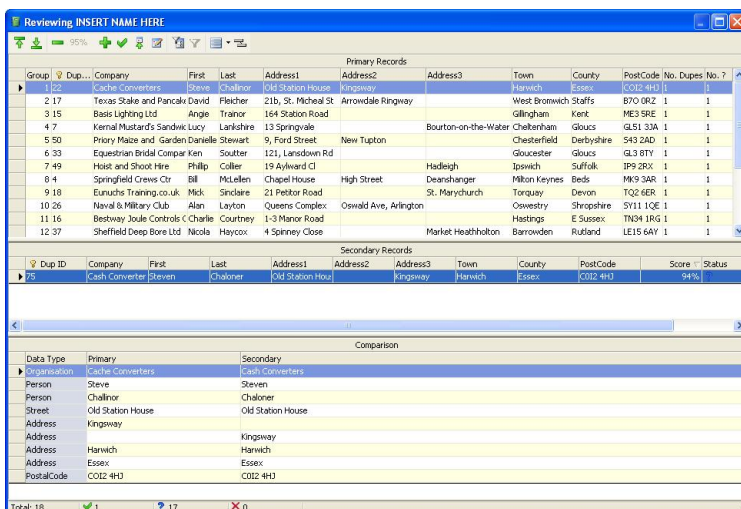
5.1. Click RUN SESSION icon.



5.2. View session summary and click VIEW RESULTS



5.3. Manually interact with the results confirming that all **QUESTION MARKS ?** are either **TICKS** (✓ a confirmed duplicate) or **CROSS** (X a confirmed non-duplicate). This can be changed by simply double-clicking the icon within the **SECONDARY RECORDS STATUS**.



5.4. Eliminate all **QUESTIONS MARKS** so that the result summary at the bottom of the window shows null value.