

What's New  
**DOCSVault ENTERPRISE**  
Desktop & Online Document Management System

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- ❖ On-Premise Centralized Docs
- ❖ Access Docs Anytime Anywhere
- ❖ Secure Documents
- ❖ Backup and Records Retention
- ❖ Incredibly Easy to Install, Learn, and Use

# What's New in Enterprise Edition

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## What's New in v6.0

### New Features

- **New Type of Users Licensing:** Docsvault introduces two new categories of users. Additional licensing applies for each category
  - **Read-Only Users:** This type of users may only open and read documents from Docsvault. They will not be able to edit, delete or create documents. They would still be able to create tasks and route documents to other users in the system.
  - **External Users:** With this type of licensing you can share your documents with users outside of your organization. Now you can securely share selected folder and its contents with your clients, vendors and other business associates and even give them the rights to upload/download files and/or create new folders.
- **Automatic Email Capture:** Docsvault introduces a new automatic 'Email Capture' feature. This feature enables you to capture your incoming and other emails directly from your email server by setting up capture jobs with email rules. Email jobs work in the background and will capture desired emails and attachments and save it to the Docsvault repository on regular intervals without any user intervention. This feature uses the IMAP protocol generally supported by all email servers.
- **My Workspace:** A new addition to the left panel named "My Workspace" allows you to quickly access user specific documents. It provides access to:
  - User's Checked Out Documents
  - Their Favorite Folders
  - Their Favorite Files
  - Their Recently Accessed Documents
  - Their Recently Imported/Created Documents
  - Recent New Versions created by them
- **File Templates:** Store draft documents in File Templates for later one click creation of repetitive documents. File Templates can contain multiple files at the same time and users can choose to create only desired files while creating new documents.
- **Index values from External Source:** You can now fill up values for Index fields from other databases like your CRM or your accounting software Docsvault can now instantly query other databases to bring real time data to fill up document profiles
- **Importing Static Index values:** You can now create a predefined list for Index of 'Static Index' type by importing lists from csv or xml files
- **Search Option in Navigation Dialog:** Docsvault Navigation dialog now has a search option to quickly locate the folder you want to save files to or open documents from without having to manually navigate through the entire folder hierarchy
- **Tasks List Export:** You can now export Task lists in csv,pdf, xls, xlsx and xml formats
- **Save PDFs from Docsvault PDF Editor & Viewer:** Docsvault PDF Editor and Viewer now have an option to save PDF files directly to any location on your computer
- **Rename Main Documents Node:** Administrator group members can now customize the main 'Documents' node by changing it to a more relevant name
- **New Navigation Buttons:** Added Back and Forward buttons to the file panel icon bar to easily navigate through previous locations opened in Docsvault

## Enhancement/Changes

- **Docsvault Viewer:** You can now open multiple PDF and Image files in Docsvault Preview window
- **Document Notes:** Removed word count limitation in Documents Notes
- **Viewer Options:** Separated setting to open PDF and Image files in Docsvault Preview window.
- **Folder Search History:** Docsvault will maintain a user specific history of last 10 keywords searched in Folder Search.
- **File Search History:** Docsvault will maintain a user specific history of last 25 keywords entered in Search text box.
- **Append Scanned Page:** You will now be able to specify the exact position to append a page at the time of scanning and appending pages to a PDF file
- **Filing Panel:** A right-click menu is added to the Filing panel in 'Scan' and 'Filing Area' windows giving users a handy way to rename, delete and create new folders and to refresh the folder list in that panel
- **Sorting Multiple Columns:** Docsvault now allows you to sort by multiple columns at the same time. After sorting the first column normally a second sort order can be added by holding the 'shift' key and clicking on the second column you wish to sort
- **Clear Temp Files:** One click cleanup of temp files and even checked out files from local client machine. This option is available under Options > Other dialog.
- **Public Shared Links list:** Administrator group members and users with ability to create shared links can access a full list of existing Public Shared Links from user options dialog in Docsvault Client application
- **Search Hits Highlighting:** When viewing PDF files in Docsvault PDF viewer from search results only the first hit is highlighted. Users can click the next button near the search text box or hit the Enter key to highlight the next hit
- **Scan Paper Size:** Auto size option added to paper size in the scan dialog
- **File listing speedup:** Further enhanced listing speed for file list panel
- **Web Access:** You can now allow or restrict user to access documents via Docsvault web client
- Now a minimum of 'Read' right is required to list contents of any folder

## Fixes:

- **Fixed** unusual behavior while deselecting security rights in Security dialog
- **Fixed** the issue of incorrect import location/destination if the focus is set on the List view instead of Tree view while dragging and dropping documents from Desktop into Docsvault tree panel
- **Fixed** unusual behavior if the user selected 'Don't show dialog again option' while checking out folder.
- **Fixed** the issue of incorrect behavior of Docsvault Add-ins button in Excel with multiple workbooks open.
- **Fixed** unusual behavior of document while canceling the procedure of 'Check-In' from MS Office applications. Now, the document will remain open in-case 'Check-In' procedure is canceled by the user.
- **Fixed** the issue when installing Docsvault with Docsvault Filestream already created
- **Fixed** the issue while creating Public Share Link in Thumbnail mode in Docsvault Desktop Clients
- **Fixed** refresh issue when the file is imported from 'Send To' menu option from outside of Docsvault
- **Fixed** the sorting on date column in Recycle bin
- **Fixed** unusual behavior when refreshing the file panel in Folders with sections.
- **Fixed** the layout issue in Logout & Task dialogs in Metropolis theme
- **Fixed** the issue when trying to save open PDF file from browser into Docsvault using Windows Explorer integration
- **Fixed** the issue of alphabetic sorting of user names in 'Forward' list box in Task dialog

- **Fixed** the issue of incorrect behavior when logging out from Docsvault using the Ctrl+Alt+Del key combination

## What's New in v5.7.1025

### New Features

- **Max File Versions Option:** Admin can specify the number of file versions to keep. Docsvault will automatically delete older versions if the number of version exceeds the maximum number specified.
- **Customized Logo in Docsvault Web Client:** You can now use your own Company logo in Web Clients. This option is available from the Docsvault Web Manager dialog.
- **File Download:** In Docsvault Web Client you can now download files using mouse double click or the toolbar download button
- **Multiple Files Download:** Multiple selected files can now be downloaded as a zipped archive using download button in the Docsvault Web Client toolbar
- **Right Click Menu in Mobile Device Browsers:** New dropdown arrow near the file icon to bring up context menu for mobile device browsers that do not have right click facility
- **New Quick Search Options:**
  - Match: You can now set the Quick Search option to match the keywords entered in one of the following criteria: 'Any words', 'All words', 'Exact phrase'
  - Look In: You can now select the search location i.e. 'Everywhere' to search throughout the repository or 'Under Selected Folder only' to restrict the search to only those documents in the selected folder and its sub folders
- **Copy/Paste Under Same Folder:** Added option to create copies of files within same folder using Copy/Paste operations in Web Client
- **Paging:** To speed up the file listing, Paging system has been introduced in Docsvault Web Client.

### Enhancement/Changes

- **Browser Compatibility:** Improved compatibility of Docsvault Web Client with other standard browsers such as Firefox and Chrome
- **Quick Search:** 'Numeric' and 'Date' keywords entered in quick search box will be treated as text strings to search for partial word matches too
- **Advanced Search:** In Profile Search, 'Numeric' and 'Date' (mm/dd/yyyy) values entered will be treated as text strings for 'IS' and 'Contains' criteria
- **Registering .Net framework with IIS:** .net framework is automatically registered with IIS on systems that have .Net framework already installed
- **Paste Menu Enabled in File Context Menu:** Paste enabled in file right click menu to allow paste operation without having to bring up empty space context menu

### Fixes:

- **Set column width:** Fixed the issue while setting column widths in Docsvault Web Client for folders that have custom columns set by users
- **Memory Leak:** Fixed issue of memory leakage in listing of files and folders in Desktop Client
- **Email Alert:** Added missing title to the date and time column in email alert notifications
- **Customize Columns:** Fixed the issue of 'Apply to all users' option not working as expected for 'Customize Columns' in Docsvault Web Client
- **Public Share Link:** Fixed the issue of Delete and Edit buttons being displayed as disabled while creating a Public Share link
- **Column Filter:** Fixed the issue of filter option being displayed in document browser of Docsvault Web Client
- **Binding to existing website:** Fixed the issue of site binding configuration in case web site already exists at the time of installing Docsvault Web Application

## What's New in v5.7.0927

Over and above all features in the Small Business edition, the Enterprise edition also includes the following:

### Features:

- **New: Web Access:** Access your documents from anywhere in the world using simple web browser while still keeping full control over your documents by hosting them on your own server on-site. Upload, share, search and retrieve documents from any location via the Internet. You can now perform document management tasks from home or while on the go.
- **New: Share Link:** Unique web URLs provides a quick and easy way to share your business documents with your customers, vendors or business associates. Eliminate hassles and risks of sharing files using ftp servers and email attachments. Ensure distribution of latest versions and get full traceability of your shared resources.
- **New: Retention:** Create retention policies for different types of documents and dispose them in accordance with local laws and industry standards. Manage the entire life-cycle of physical records and digital documents – from its safe storage, classification, circulation to its final authorized disposition.
- **New: Export documents with full metadata:** You can export any individual file/folder or the entire repository in the original format along with its metadata information like profiles, descriptions and document notes.
- **New: Schedule repository export:** Schedule automatic exports of the entire repository in its original format at desired interval. Keep a parallel copy of your repository contents in normal Windows folders.
- **New: Reports:** Gain instant insight into key activities in Docsvault. All these reports can be viewed, printed or saved as pdf, html, rtf, xls, xlsx, csv, text format.
- **New: Export Profile Values:** One click export of complete document profiles for any profile in Docsvault in csv, pdf, xls, xlsx and xml format.
- **New: Advanced audit trail:** Complete logging of document activities for comprehensive auditing. Audit Trail logs all activities along with from-to information on events.

## **Technical Support**

For any product related or general customer service questions that may arise, please use our online Technical Support or contact us by email at: [Support@edaUSA.com](mailto:Support@edaUSA.com)

## **Easy Data Access**

Web Site: <http://www.Docsvault.com>

E-mail: [Support@edaUSA.com](mailto:Support@edaUSA.com)