INVOICE

|  |  |
| --- | --- |
| Phone Fax | **INVOICE No**  **DATE: 4 August, 2009** |

|  |  |
| --- | --- |
| **Billing Address:** | **Delivery Address:** |

**Comments or special instructions:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SALESPERSON** | **P.O. NUMBER** | **SENT DATE** | **SENT VIA** | **F.O.B. POINT** | **TERMS** |
|  |  |  |  |  | Due on receipt |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUANTITY** | **DESCRIPTION** | | **UNIT PRICE** | **AMOUNT** |
| %ITEMS.QTY% | %ITEMS.DESC% | | %ITEMS.PRICE% | %ITEMS.L\_TOTAL% |
|  |  | SUBTOTAL | | %SUBTOTAL% |
|  |  | SALES TAX | | %TAV% |
|  |  | P&P | |  |
|  |  | **TOTAL DUE** | | %TOTAL% |

Make all cheques payable to

If you have any questions concerning this invoice, contact

**THANK YOU FOR YOUR BUSINESS!**