

Office Messenger (Client)

Version 1.0

By

Blue Smoke Software

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OMC (Office Messenger Client)

The **Office Messenger Client** allows real-time communication with other people who are signed in to the Office Messenger Server application. See when members of your group are online and available, and send text messages back and forth. Alerts can pop up in a small box on the lower right side of the Windows taskbar.

The primary function of the OM Client application is to receive pop up messages and display them to your Desktop. This application is designed to sit on the system tray and receive messages from the OM Server. The message is displayed through a popup window to gain your attention. Once you receive the message the popup will disappear from the screen. To view the messages you will have to normalize the application then you can read the message.

The main features and benefits of OMC are as follows:

- ✓ Ability to route messages from individual users to other users which are connected to the OM Server application.
- ✓ Alerts pop up in a small box near the lower right side of the Windows taskbar. You can receive these kinds of alerts:
- ✓ Custom modules can be written to interface to other applications either web based or pc based.

Section 1: Setting Up the PC

This section provides an overview of the OM Client application and explains what is needed in order to set up the OMC PC. This section includes procedures for the following:

- ✓ Installing the OM Client software on the PC
- ✓ Starting the OM Client Application
- ✓ Setting up Global parameters for OM Client

1.1 General Hardware and Software Requirements

The following products are required to install and run the OMC Application

- ✓ An IBM-compatible PC with an Pentium or higher processor
- ✓ Windows XP with Sp2 operating system or Higher OS
- ✓ Microsoft .NET Framework 1.1
- ✓ A Hard disk with a minimum of 50 MB available for the OMC Application

- ✓ A CD-Rom drive or access to a network for installation
- ✓ A minimum of 512MB Ram.
- ✓ Screen Resolution set to 800 x 600 in order to see the full screen.

1.2 Installing and Deinstalling OM Client on the PC

This procedure installs the OM Client software from the Office Messenger CD onto a computer running Windows XP. You can cancel the installation process at any time by clicking the Cancel button when it appears in a screen and then clicking the Exit Button that appears in the pop-up screen.

Procedure

1. Put the Office Messenger CD in your CD drive.
2. If you have AutoRun turned on the setup program starts automatically.
If Auto Run is turned Off
 - a) Select Start from the Tool Bar, and then execute the SETUP.EXE program from the Start and Run selections on the tool Bar of the Windows Explorer.
 - b) Select Run from the Start Menu
 - c) Enter `drive:\setup.exe`
3. The OM Client copyright screen appears along with the Setup screen indicating that OMC is preparing the Install shield Wizard that guides you through the setup program. When the install Shield Wizard is installed, the Windows screen appears under the banner OMC Setup.
4. Click Next to proceed with OM Client Setup Program. The User registration screen appears, asking you for the serial number which can be found on the front of the CD ROM
5. Select the default directory that appears in the Destination Directory box or find a suitable directory by clicking Browse.
6. Click next after you have chosen your directory.

Section 2: Main Application Screen

The Main application screen Figure 2.0 shows the various areas of the screen. The screen is broken up into three main areas. The areas are tree, Received Messages and Display messages. The tree area which shows what users and groups are defined into this system. The tree also shows if the user is currently logged into the system. If the user's icon is black then this user has not logged into the system since the Server was last rebooted. If the user icon is red that means that the user is currently offline. If the user icon is green that means the user is connected and online. The messages area shows what messages have been sent to you. If the message has a bold look then the message hasn't been read

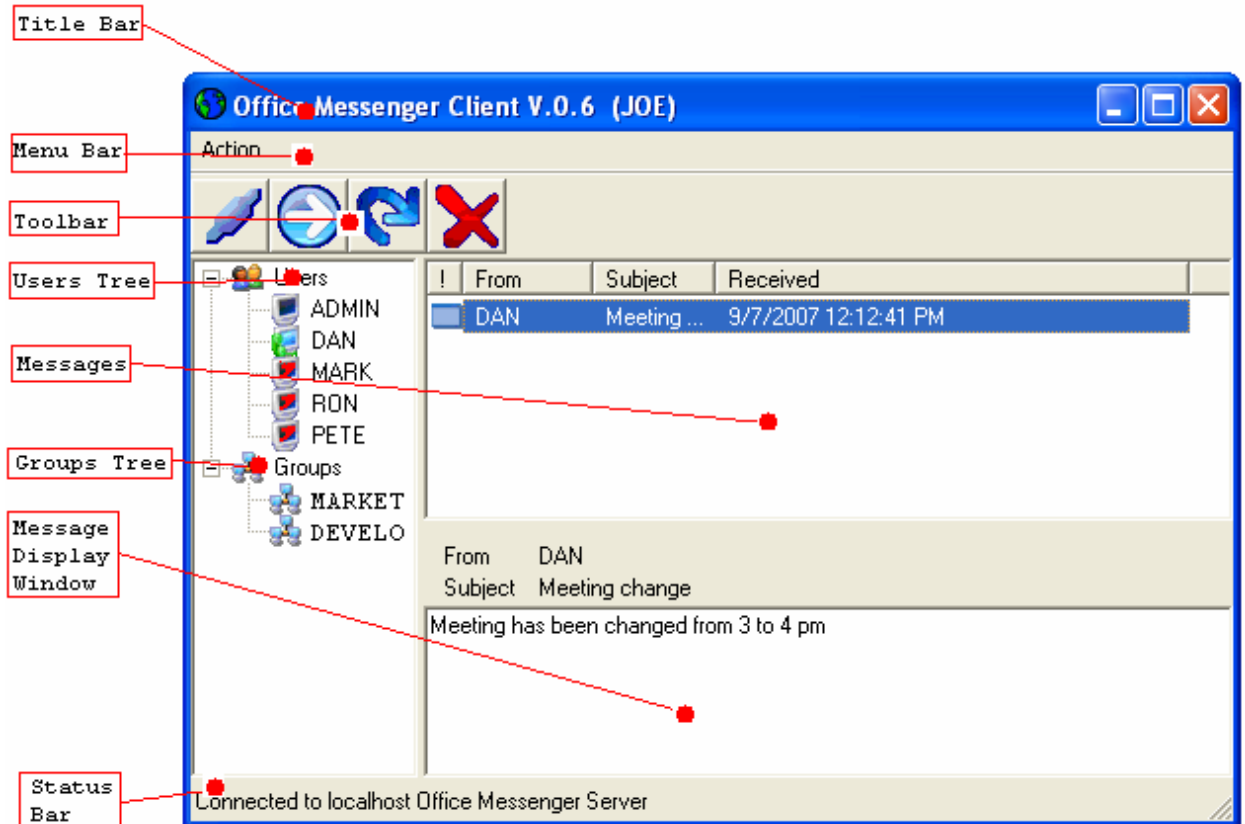


Figure 2.0 Main Screen

2.1 Login

Select the Files then Connect menu item. The login Screen will appear.



Figure 2.1 Logging in Screen

The Login Connection screen allows you to perform the following functions:

Field Name	Description
User name	This is the name to log into the Alert Service
Password	This is the Password to use with the user supplied
Computer	This is the Address of the computer that the Alert server service is running on. On your local machine it would be "LocalHost" or "." Or "127.0.0.1"
Port	This is the network Port assignment for the remote management port which was setup in Section 2 on the General Tab. These port numbers must match in order to establish a connection.
Save my Password	When the user management application has successfully connected the settings that were used will be saved. If this is selected then the password field will be saved. When this field is displayed it will be displayed as *****
Options	This will display extra Options
Connect	This is the connect button. When selected the application will use your information and establish a connection to the Alert Service. If every thing is setup correctly then you should connect and be able to make changes to the Service.

The Options Button will display a list of other settings that can be changed in order to customize the way this application performs.

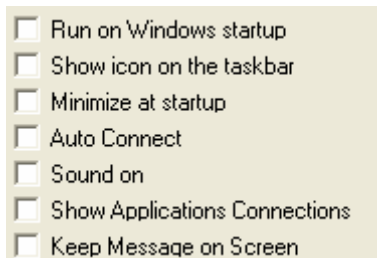


Figure 2.1.1 Connection Option Screen

The extra options allows for customization of how the User Management Application executes.

Field Name	Description
Run on Windows Startup	Places the User Management Program in the Users startup Options so it's executed every time the use logs in.
Show Icon on Taskbar	When minimized the application will show up in the sys tray as an icon
Minimize at startup	Minimizes the program to the taskbar

Auto Connect	Once the program starts if the User name and Password fields are filled out then it will automatically establish a connection to the Alert Service.
Sound On	Enables Sound notifications
Show Application Connections	If you have remote applications and you want to send messages to them you would choose this option. They will show up in the Tree under applications.
Keep Messages on Screen	This will keep the popup messages on the screen. You must select the message for it to disappear off of the screen

Once the OM Client connects a screen like 2.1.2 will display. The only user is the ADMIN and this account is only for management purposes. Follow the next section to setup Users and Groups

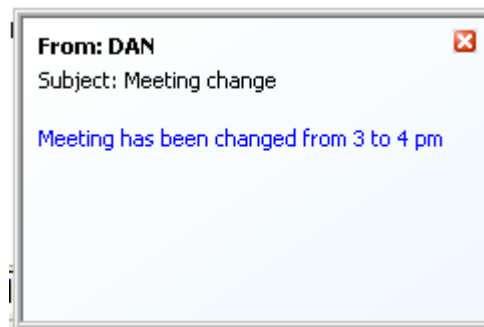


Figure 2.1.2 Popup Message Display

2.2 Sending Test messages

Test messages can be sent to individual Users and Groups. To do this you would select the User or Group with the mouse then use the right mouse button and select the field. A Menu will appear Figure 2.2.1. Select the Send message menu item.



Figure 2.2.1 Send menu Selection

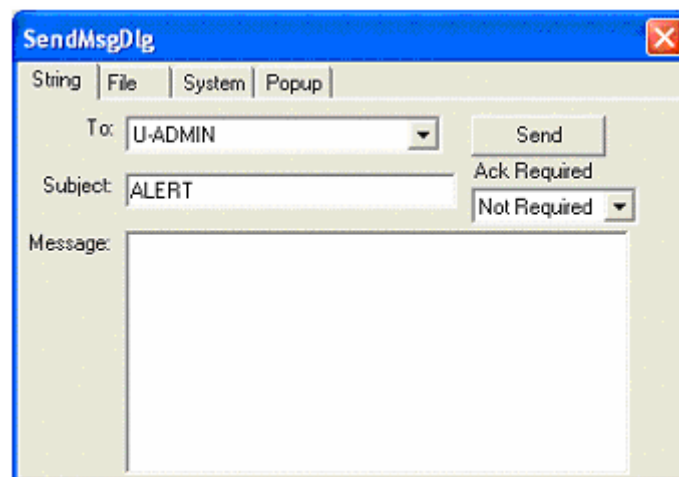


Figure 2.2.2 Send Message Dialog Box

The Send Message Dialog allows you to perform the following functions:

Field Name	Description
To	This is the User or group that was selected in the Users tree window. By using the Drop down arrow you could select different users or groups then what you had selected
Subject	This is the Subject line of the Alert message that is sent to the User. It would appear as the Subject line in the Email or Text message.
Message	This is the Actual message that would be sent to the user and would appear as the main message of an Email message or Text message