

INSTALLATION INSTRUCTIONS

Installing Access Runtime

* If you have the full version of Access you can skip this step.

1. Insert CD Into CD-Rom Drive
2. On the Windows taskbar, click the **Start** button.
3. Click **Run**.
4. Click the **Browse** button.
5. Select your CD-Rom Drive From the Look-In Drop down box (usually D, E or F).
6. Open the folder " **Runtime** "
7. Select the file named " **setup.exe** " and click **Open**.
8. You are brought back to the Run dialog box, now choose **OK** and the Set-up will Start. This is where you will install the Programs.
9. Follow the on-screen instructions per software installation. Most of the time it will need a reboot to complete the installation.

Installing Cookbook Software Using Installation Package

1. Insert CD Into CD-Rom Drive
2. On the Windows taskbar, click the **Start** button.
3. Click **Run**.
4. Click the **Browse** button.
5. Select your CD-Rom Drive From the Look-In Drop down box (usually D, E or F).
6. Open the folder " **Package** "
7. Select the file named " **setup.exe** " and click **Open**.
8. You are brought back to the Run dialog box, now choose **OK** and the Set-up will Start. This is where you will install the Programs.
9. Follow the on-screen instructions per software installation. Most of the time it will need a reboot to complete the installation.

OPTIONAL

Manually Copy & Paste Database Application to PC Hard-drive

* This may be used if Installation Package fails. (Copy + Paste)

1. Insert CD Into CD-Rom Drive
 2. On the desktop open **My Computer** icon.
 3. Open (double click) your CD-Rom Drive (usually D, E or F). You will see one file and two folders.
 4. Hover your mouse over the file " **FamilyCookbook** " and Right Mouse Click. You will see a menu open.
 6. Choose the option " Copy " and Left Mouse click. This copies the file onto your windows clipboard and now you can Paste or Move the file to you PC's hard drive.
- Navigate to where you want to Save or Paste the file.**
1. On the desktop open **My Computer** icon.
 2. Open (double click) your Hard Drive (usually C)
 3. Right Mouse click and choose the option " **Paste** " and Left Mouse click. This will copy the file to the new location.

*IMPORTANT STEP

You must remove the read-only attribute or your records will not save.

1. Right Mouse click on the file " **FamilyCookbook** " and choose " **Properties** "
- The " **Read-only** " "**Attributes**" must be un-checked (blank).
2. Click OK