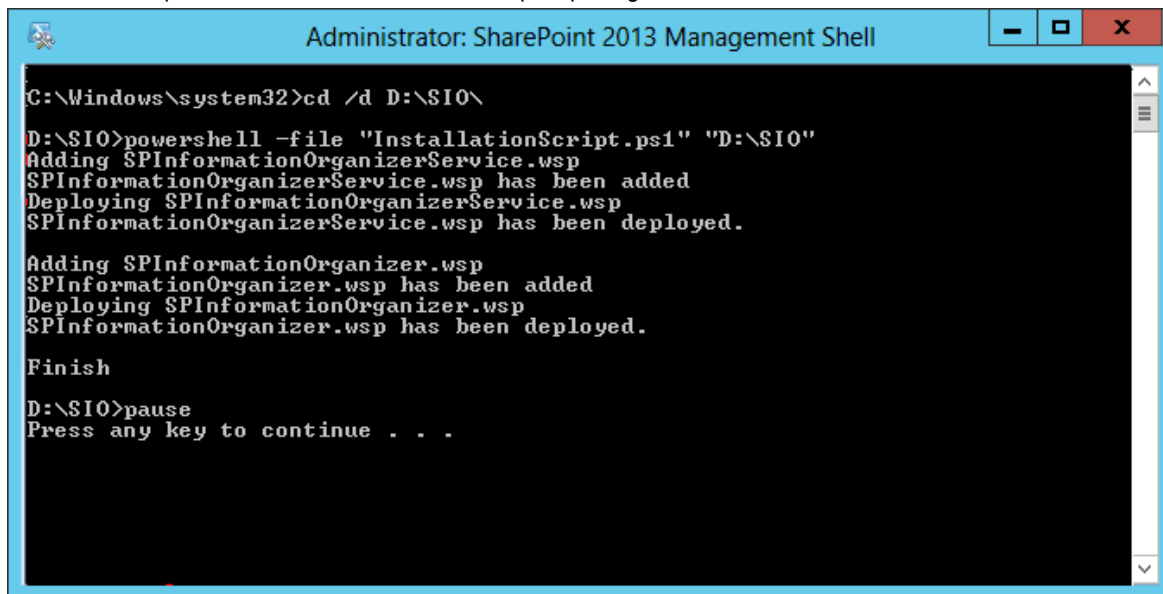


How to install SharePoint Information Organizer

Install through batch file:

1. To install SharePoint Information Organizer launch the **Installer.bat** file. Launch the batch file with elevated context (**Run as Administrator**).
2. The installation process will be shown in command prompt as given below,



```
C:\Windows\system32>cd /d D:\SIO\  
D:\SIO>powershell -file "InstallationScript.ps1" "D:\SIO"  
Adding SPInformationOrganizerService.wsp  
SPInformationOrganizerService.wsp has been added  
Deploying SPInformationOrganizerService.wsp  
SPInformationOrganizerService.wsp has been deployed.  
  
Adding SPInformationOrganizer.wsp  
SPInformationOrganizer.wsp has been added  
Deploying SPInformationOrganizer.wsp  
SPInformationOrganizer.wsp has been deployed.  
  
Finish  
D:\SIO>pause  
Press any key to continue . . .
```

3. Once the installation is complete, launch Manage Service Applications web page from the Central Administration Site by clicking on Manage Application Management in the Central Administration Site.
4. Then click on New -> SP Information Organizer Service from the ribbon. SP Information Organizer Service modal dialog box appears like show

SPInformation Organizer Service Application



Create new SPInformation Organizer Service Application

[Help](#)

Name Specify the name of this service application instance.	Service Application Name <input type="text"/>
Database Use of the default database server and database name is recommended for most cases. Refer to the administrator's guide for advanced scenarios where specifying database information is required.	Database Server <input type="text" value="RD-DEV-07-1\SharePoint"/>
Use of Windows authentication is strongly recommended. To use SQL authentication, specify the credentials which will be used to connect to the database.	Database Name <input type="text"/>
	Database authentication <input checked="" type="radio"/> Windows authentication (recommended) <input type="radio"/> SQL authentication
	Account <input type="text"/>
	Password <input type="text"/>
Application Pool Choose the Application Pool to use for this Service Application. This	<input type="radio"/> Use existing application pool <input type="text" value="SecurityTokenServiceApplicationPool"/>

OK Cancel

Fill in the desired Service Application name, Database name, and the Application Pool where you want to install the Service Application and

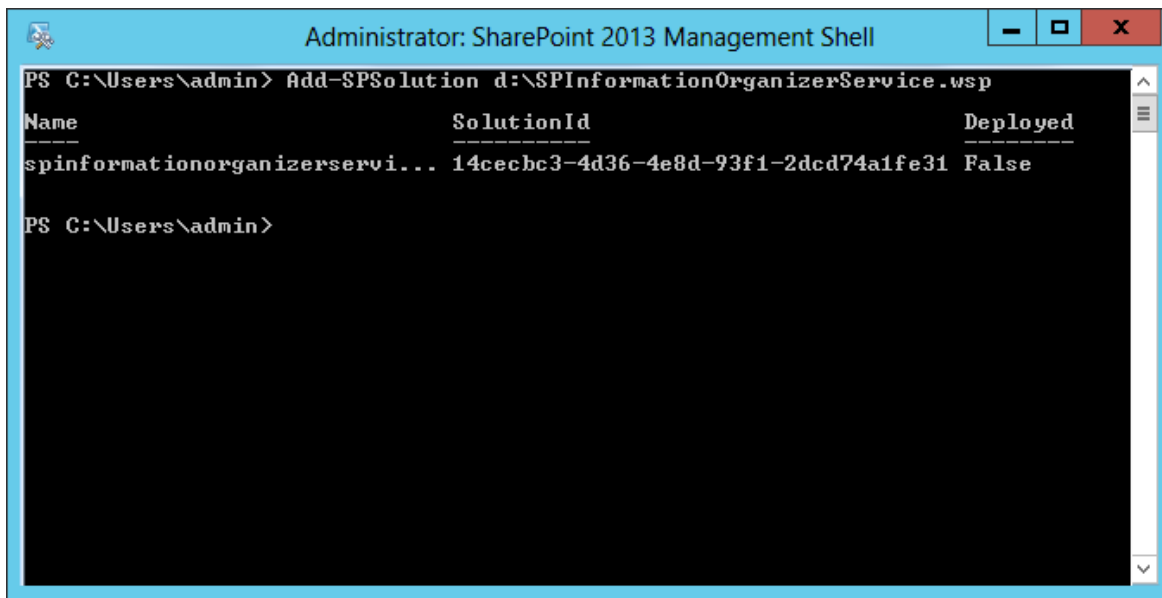
- After creating the Service Application, start the **SP Information Organizer Service** in Central administration site by opening, System settings -> Manage services on server in Central Administration Site.
- To activate the SharePoint Information Organizer feature click on Settings -> Site Settings -> Site Collection Administration -> Site Collector SPInformation Organizer feature.
- Now the SP Information Organizer can be launched from Settings menu or from Site Settings page of the web application where the SP Inform

Note 1: The user who installs the SharePoint Information Organizer must a member of Administrators group in the server, and also a Farm administrator in the local Farm.

Manual Installation:

Steps for installing SharePointInformationOrganizerService.wsp:

- Launch SharePoint management shell by clicking Start -> Programs -> Microsoft SharePoint 2013 products -> SharePoint 2013 Managemer with elevated context (**Run as Administrator**).
- Type the following command for adding the solution to the farm store,
Add-SPSolution "literal path with extension"
Eg: Add-SPSolution d:\SPInformationOrganizerService.wsp



```
Administrator: SharePoint 2013 Management Shell

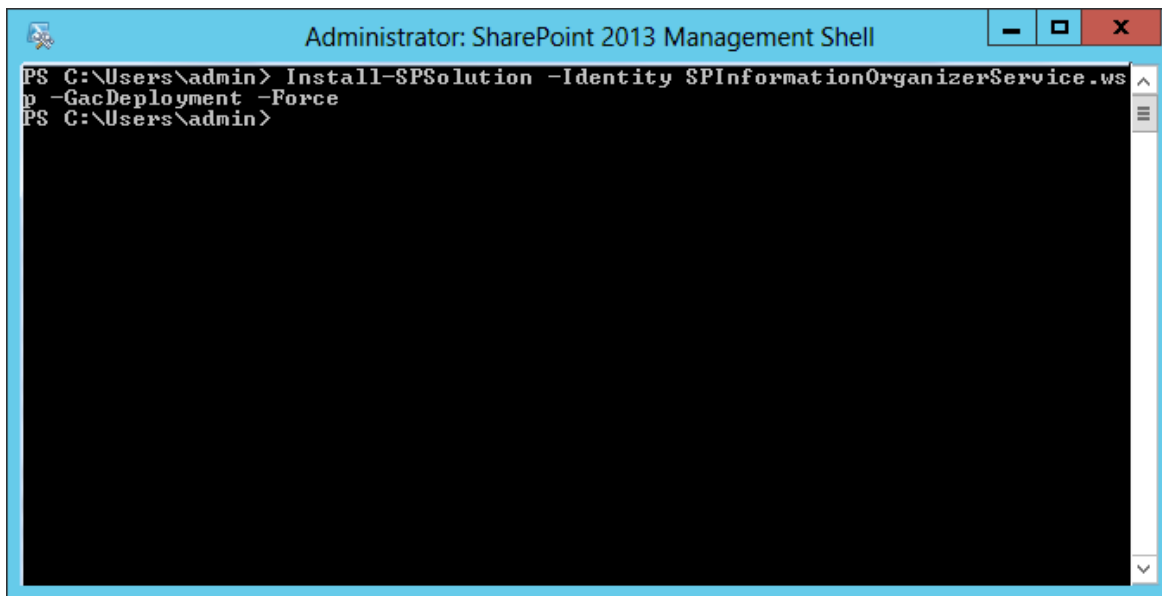
PS C:\Users\admin> Add-SPSolution d:\SPInformationOrganizerService.wsp

Name                                     SolutionId                               Deployed
-----                                     -
spinformationorganizerservi... 14cecbc3-4d36-4e8d-93f1-2dcd74a1fe31 False

PS C:\Users\admin>
```

3. Then for installing the solution in a particular Web Application:

Install-SPSolution -Identity "wsp name.wsp" -GacDeployment -Force



```
Administrator: SharePoint 2013 Management Shell

PS C:\Users\admin> Install-SPSolution -Identity SPInformationOrganizerService.wsp -GacDeployment -Force
PS C:\Users\admin>
```

e.g. **Install-SPSolution-Identity** spinformationorganizerservice.wsp **-GacDeployment -Force**

4. Launch Manage Service Applications web page from the Central Administration Site by clicking on Manage Service Application under Applica Administration Site.
5. Then click on New -> SP Information Organizer Service from the ribbon. SP Information Organizer Service modal dialog box appears like show

SPInformation Organizer Service Application



Create new SPInformation Organizer Service Application

[Help](#)

Name Specify the name of this service application instance.	Service Application Name <input type="text"/>
Database Use of the default database server and database name is recommended for most cases. Refer to the administrator's guide for advanced scenarios where specifying database information is required. Use of Windows authentication is strongly recommended. To use SQL authentication, specify the credentials which will be used to connect to the database.	Database Server <input type="text" value="RD-DEV-07-1\SharePoint"/>
	Database Name <input type="text"/>
	Database authentication <input checked="" type="radio"/> Windows authentication (recommended) <input type="radio"/> SQL authentication
	Account <input type="text"/>
	Password <input type="password"/>
Application Pool Choose the Application Pool to use for this Service Application. This	<input type="radio"/> Use existing application pool <input type="text" value="SecurityTokenServiceApplicationPool"/>

OK

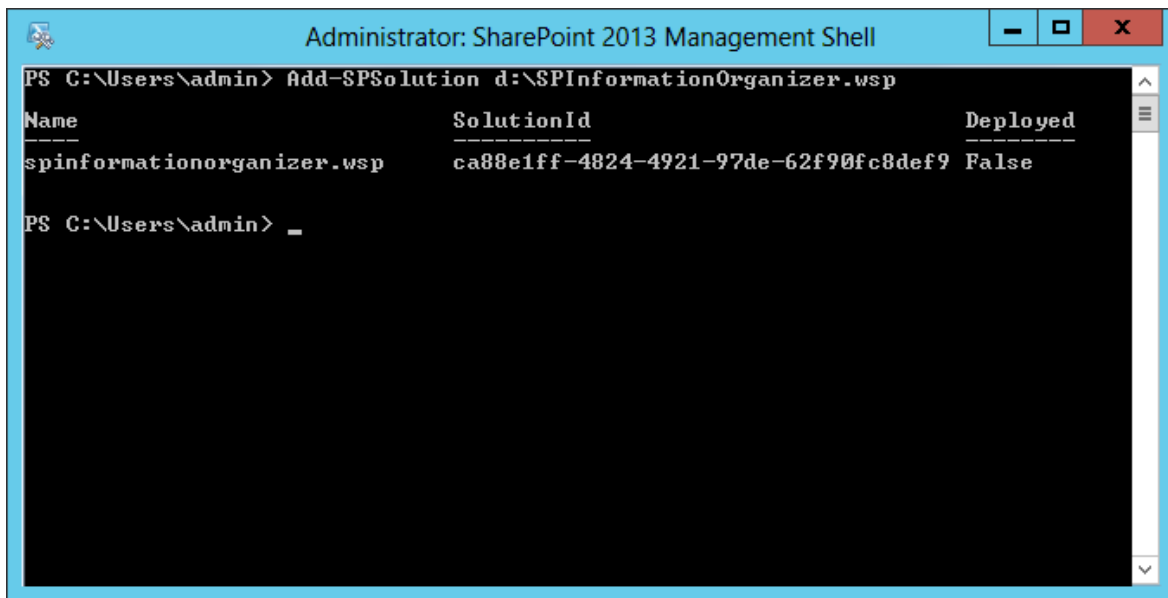
Cancel

Fill in the desired Service Application name, Database name, and the Application pool where you want to install the Service Application and t

- After creating the Service Application, start the SP Information Organizer Service in Central administration Site by opening, System settings -> Manage services on server in Central Administration Site.
- Ensure the '**SP Information Organizer Service**' feature is activated by opening Manage farm features page of the Central Administration site. System settings -> Manage farm features -> SP Information Organizer Service -> Activate

Steps for installing SharePointInformationOrganizer.wsp:

- Launch SharePoint management shell by clicking Start -> Programs -> Microsoft SharePoint 2013 products -> SharePoint 2013 Management Shell. Launch the Application with elevated context (**Run as Administrator**).
- Type the following command for adding the solution to the farm store,
Add-SPSolution -LiteralPath "file location" e.g. Add-SPSolution d:\solution\SPInformationOrganizer.wsp



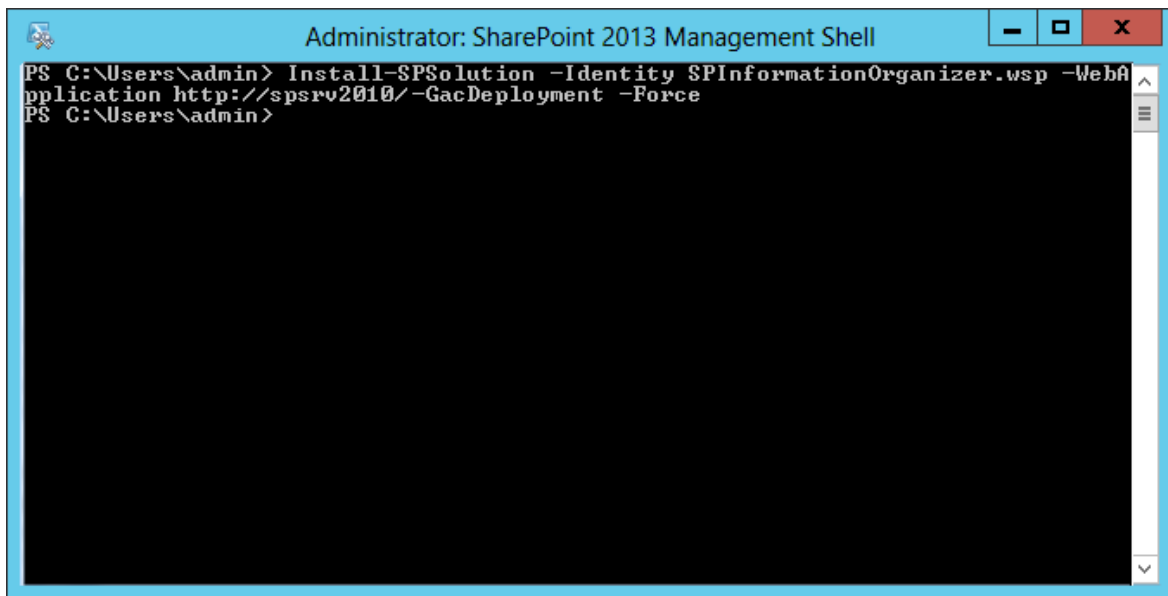
```
Administrator: SharePoint 2013 Management Shell
PS C:\Users\admin> Add-SPSolution d:\SPInformationOrganizer.wsp

Name                               SolutionId                         Deployed
-----                               -
spinformationorganizer.wsp         ca88e1ff-4824-4921-97de-62f90fc8def9 False

PS C:\Users\admin> _
```

3. Then for installing the solution in a particular Web Application:

Install-SPSolution -Identity "wsp name" -WebApplication "url" -GacDeployment -Force



```
Administrator: SharePoint 2013 Management Shell
PS C:\Users\admin> Install-SPSolution -Identity SPInformationOrganizer.wsp -WebApplication http://spsrv2010/ -GacDeployment -Force
PS C:\Users\admin>
```

e.g. **Install-SPSolution -Identity spinformationorganizer.wsp -WebApplication "url" -GacDeployment -Force**

4. To install the solution in All Web Applications,
Install-SPSolution Identity "wsp name" -AllWebApplications -GacDeployment -Force
4. Now the SharePoint Information Organizer Application have been installed.
5. To activate the SharePoint Information Organizer feature click on Settings -> Site Settings -> Site Collection Administration -> Site Collection features and activate the SPInformation Organizer feature.
6. Now the SPInformation Organizer can be launched from Settings menu or from Site Settings page of the Web Application where the SP Information Organizer is installed.

Note 1: SharePointInformationOrganizer.wsp will be installed in Web Application level. If you want to install for multiple Web Application, follow the same steps of installation for multiple the Web Application.

Note 2: During the evaluation period, the evaluation is limited to one Site Collection. Once the SP Information Organizer is launched, the user will be redirected to registration page, where the user should select the Site Collection in which the user want to evaluate the product. After selecting a Site Collection, user will be redirected to main page.

Note 3: Once selected, the user cannot change the Site Collection.