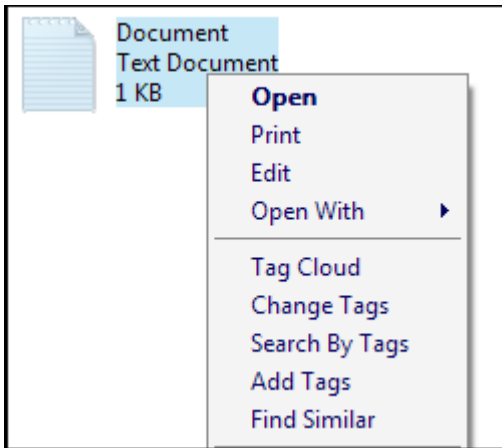


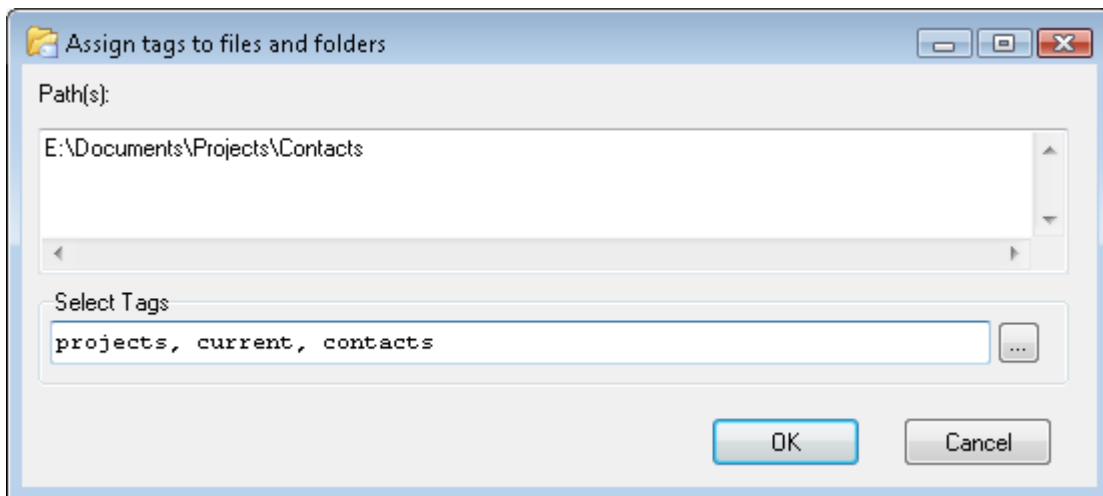
# TAG EVERYTHING 2.0

## GETTING STARTED GUIDE

1. Install "Tag Everything" using installer "tageverything.msi"
2. Run "Tag Everything" - select Start->All Programs->Tag Everything 1.2->Tag Everything
3. Open Windows Explorer.
4. Select a file or a folder you want to assign tags to.
5. Right-click on it and select "Change Tags".



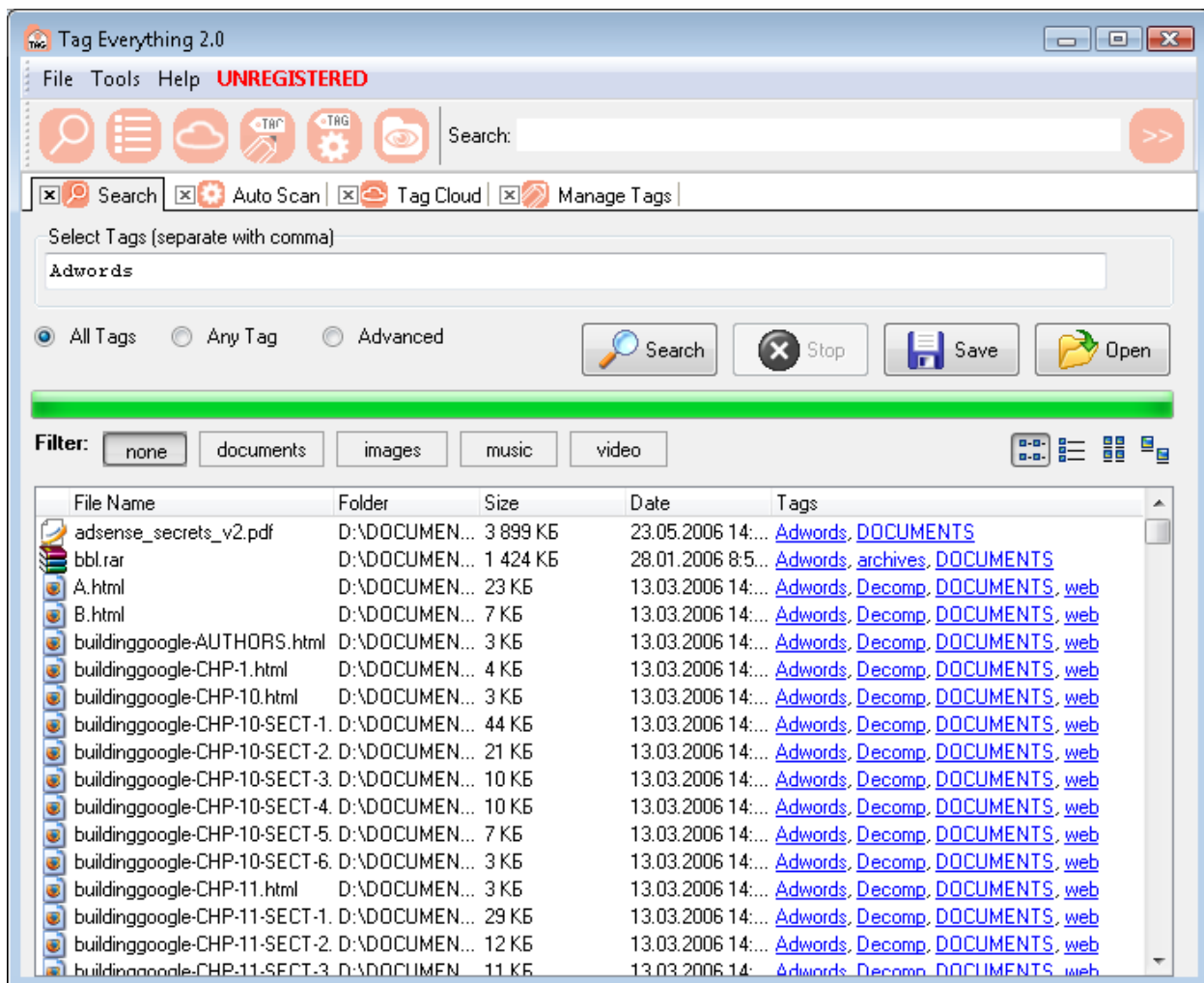
6. Enter tags you want to assign to this file or folder



7. Click "OK"
8. Right click on "Tag Everything" system tray icon.



9. Select "Search".
10. Enter tags you just used into "Tags" field.
11. Click "Search".



12. "Search results" now contain files or folders that are associated with tags that you have specified.
13. You can double-click on any item in the "Search Results" list to open this item. Or you can right-click on it to open explorer context menu for this item. Click on tags in the "Tags" column to search for files and folders with this tag.